

Laura Neel
Ross Gregg
Gene Knouse
Nicholas Kramer
Matthew Harak

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
May 6, 2025

- I. 6:00 pm
President Laura Neel called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Roll call was answered by Laura Neel, Ross Gregg, Gene Knouse, Nicholas Kramer, and Matthew Harak. Also present was Superintendent Darren Sharp and Principal Brian Smith.
- III. Board Member Matthew Harak took the Oath of Office.
- IV. Knouse made a motion, seconded by Kramer, to leave the reorganization of the Board of Education of Independent School District No. I-94, of Garfield County, Oklahoma as currently assembled for the term of 1 year:
Board President - Laura Neel
Board Vice-President - Ross Gregg
Board Clerk - Gene Knouse
Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes
- V. Superintendent Darren Sharp commented on Activity updates, Financial and Legislative updates, OSSBA Annual Conference set for September 4-7, 2025, and the upcoming Special board meeting on Tuesday, June 3, 2025 at 5:30pm.
- VI. Gregg made a motion, seconded by Kramer, to approve the consent agenda as presented:
A. Approval of the April 1, 2025 Regular School Board Meeting minutes
B. Approval of General Fund encumbrances and change orders #284-297 in the amount of \$10,468.00 and #70049 in the amount of \$8,200.50
C. Approval of Building Fund encumbrances and change orders #23-26 in the amount of \$105,200.00
D. Approval of Building Bond 36 encumbrances and change orders #5 in the amount of \$20,000.00
E. Review the Investments and Expenditures of School District Funds
F. Review School calendars
G. Approval of Activity Funds
Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes
- VII. Business Items
A. Kramer made a motion, seconded by Harak, on a resolution determining the maturities of, and setting a date, time, and place for the sale of the \$1,200,000.00 General Obligation Building Bonds of Independent School District No. 94 as 5:30 pm June 3, 2025 in the University Center/Board Room of Covington-Douglas Schools. Bids are due 11:30 am on June 3, 2025.
Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- B. Harak made a motion, seconded by Kramer, to designate summer Office Hours as Monday-Thursday for the months of June and July.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- C. Kramer made a motion, seconded by Knouse, to approve the payment of \$120 per person to Zandy Halcomb, Bonnie Casteel, and Tiffany Smith for working the Pond Creek-Hunter Track meets outside of school hours.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- D. Gregg made a motion, seconded by Knouse, to approve of the contracting for a Resource Officer with the Town of Covington for the 2025-26 school year pending receipt of Title IV funds.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- E. Knouse made a motion, seconded by Kramer, to approve the continuation of membership with OSSBA for the 2025-26 school year.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- F. Harak made a motion, seconded by Gregg, to approve the contract with Precision Speech Therapy for speech services for the 2025-26 school year.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- G. Gregg made a motion, seconded by Kramer, to approve the following fundraisers: selling parking spots at the football field for the 2025-26 season, running the Pond Creek-Hunter track meets, and a golf tournament for FFA.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- H. 6:53 pm

Knouse made a motion, seconded by Gregg, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) for the following specific purposes:

- a. Employment of summer personnel including but not limited to the individuals listed below:
 - i. Jeff Gillett - Drivers Ed
 - ii. Jamie Thayer, Sara Mitchell, Bonnie Casteel, Tutors to assist teachers
 - iii. Summer Maintenance
- b. Employment and/or raises of the following Support Employees:

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|-----------------|--------------------|-----------------|
| Brandon Schram | Jessica Kuykendall | Roberta Baldwin |
| Brenda Schram | Marnita Rupp | Meagan Moss |
| Amanda Chartier | Amy Wicker | Brandy Warriner |
| Nash Poulter | Morgan Thayer | |
- c. Employment of a support employee to initially be assigned to the grade school secretary position
- d. Contract of Darren Sharp

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

- I. 7:11 pm

President Laura Neel acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of the executive session was Neel, Gregg, Knouse, Kramer, Harak and Superintendent Sharp.

- J. Kramer made a motion, seconded by Knouse, to approve the summer employment of:
 - i. Jeff Gillett - Drivers Ed, pay rate \$30.00 per hour
 - ii. Jamie Thayer, Sara Mitchell, Bonnie Casteel - Summer school pay rate \$30.00 per hour

iii. Summer maintenance, support employees pay rate the same as during regular school hours, student pay rate \$9.00 per hour, certified summer rate \$10.00 per hour

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

K. Gregg made a motion, seconded by Harak, to approve the rehiring and step raises of the following support personnel:

- | | | |
|-----------------|--------------------|-----------------|
| Brandon Schram | Jessica Kuykendall | Roberta Baldwin |
| Brenda Schram | Marnita Rupp | Meagan Moss |
| Amanda Chartier | Amy Wicker | Brandy Warriner |
| Nash Poulter | Morgan Thayer | |

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

L. Knouse made a motion, seconded by Harak, to allow Superintendent Sharp to pursue the hiring of a support employee to the grade school secretary position.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

M. Knouse made a motion, seconded by Kramer, to make an addendum to the superintendent's contract to stipulate unused vacation to be paid as salary.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

VI. No New Business

VII. 7:13 pm

Neel made a motion, seconded by Knouse, to adjourn the meeting.

Motion Passed 5-0, Neel-yes, Gregg- yes, Knouse-yes, Kramer-yes, Harak-yes

President

Vice-President

Board Clerk

Board Minutes Clerk